**TEMPORARY PASTORAL RELATIONSHIP AGREEMENT:**

**STATED SUPPLY**

The following agreement between the Session of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Presbyterian Church in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Florida and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is for the purpose of providing stated supply pastoral services to the congregation.

**I. THE STATED SUPPLY PASTOR** *(check the ones that apply):*

* shall be a member of Central Florida Presbytery.
* shall serve as Moderator of the Session and the congregation.
* shall serve as Head of Staff.
* shall be responsible for providing pastoral services as indicated below (a position description also may be attached).

**II. PASTORAL SERVICES** *(check the ones that apply):*

* Plan worship, preside over the sacraments, preach, and lead at all Sunday services per month and other special services, except as otherwise agreed.
* Arrange for securing a leader of worship on any Sundays not present.
* Officiate at weddings and funerals, as requested.
* Offer pastoral care and call on the hospitalized and home-bound, as needed.
* Plan and moderate the Session and congregational meetings.
* Work with committees to assist them in carrying out their assigned tasks.
* Assist in training newly elected officers, new membership classes, or other small groups.
* Provide other administrative leadership, as needed (e.g., work with church staff in preparing church publications; assist with general oversight of church facilities; and represent the church in dealing with outside organizations.)
* Strengthen denominational ties by sharing the work of the larger Church with the congregation.

**III. THE SESSION**

1. The Session shall counsel/assist the Stated Supply Pastor in assessing/interpreting the mission of the congregation and encourage parishioners to fulfill their responsibilities as members.
2. The Session shall allow the Stated Supply Pastor reasonable time away to fulfill Presbytery responsibilities, meetings, and opportunities related to the connectional Church and to broaden the congregation’s vision.
3. The Session shall support the Stated Supply Pastor in his/her ministry; negotiate goals for the contract period; provide regular financial compensation (according to the attached Terms of Contract); conduct a performance review (at least annually); and pray for the Stated Supply Pastor.

**IV. ACCOUNTABILITY**

1. During the length of the agreement, the Stated Supply Pastor shall be accountable to Central Florida Presbytery through the Committee on Ministry (COM). At the end of the agreement, the Session shall conduct a performance review. The Session may designate a pastoral coaching team to provide periodic assessment and feedback as appropriate and necessary during the term of the agreement. The Stated Supply Pastor may participate in any training/discussions sponsored and/or requested by the Presbytery.
2. The Session understands that the former pastor(s) shall abide by the ministerial ethics of the Presbytery concerning contacts with members of the congregation and that any serious concerns in this matter shall be referred to the Committee on Ministry.
3. A Stated Supply Pastor should not be ordinarily considered for an installed pastoral position in this congregation.

**V. DURATION OF CONTRACT**

1. This agreement is for a period of \_\_\_\_\_\_\_\_ months, not to exceed 12 months (*Book of Order,* G-2.0504b). The contract is to begin on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_.
2. This agreement may be terminated by the Session upon 30 days written notice. The Stated Supply Pastor may terminate the agreement with 30 days written notice and forfeiture of any payment beyond that for actual services in the 30-day period.
3. This agreement may be extended in 1 to 12-month periods, upon written notice to and approval of the Committee on Ministry.

**VI. STATED SUPPLY PASTORAL COMPENSATION**

1. The Stated Supply Pastor is employed on a ( ) full-time or ( ) part-time basis, serving approximately \_\_\_\_\_\_ hours per week, and shall be compensated for stated supply pastoral services following the Presbytery’s Terms of Contract spreadsheet attached to this agreement.
2. Vacation is to be earned at the rate of 1 week per quarter and used or accumulated as agreed on.
3. Study Leave of 2 weeks is pro-rated annually.
4. Any released time provisions for special commitments and any other conditions of service may be listed here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VII. APPROVALS** *(Signed copies are to be given to each party)*

1. The Session approved this contract and its conditions.

Signed (Clerk of Session): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The Stated Supply Pastor accepted the terms of this contract.

Signed (Stated Supply): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_